

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

STOURMOUTH PARISH COUNCIL

County area (local councils and parish meetings only):

KENT

Financial year ending 31 March 20xx

Prepared by (Name and Role):

PAT COLEMAN CLERK/RFO

Date:

13/04/2022

	£	£
Balance per bank statements as at 31/3/xx:		
TREASURERS	1,426.9	
BUSINESS	6,253.4	
[add more accounts if necessary]		
		7,680.3
Petty cash float (if applicable)		1.9
Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)		
	0.00	
[add more lines if necessary]		
		-
Add: any un-banked cash as at 31/3/22		
	-	
		-
Net balances as at 31/3/22 (Box 8)		7,682.1